



City and County of Swansea

## Minutes of the **Cabinet**

Council Chamber - Guildhall, Swansea

Thursday, 20 February 2020 at 10.00 am

**Present:** Councillor R C Stewart (Chair) Presided

**Councillor(s)**

R Francis-Davies  
A S Lewis  
J A Raynor

**Councillor(s)**

D H Hopkins  
C E Lloyd  
M Thomas

**Councillor(s)**

E J King  
A Pugh

**Officer(s)**

Huw Evans  
Adam Hill  
Tracey Meredith  
Phil Roberts  
Ben Smith

Head of Democratic Services  
Deputy Chief Executive / Director of Resources  
Chief Legal Officer / Monitoring Officer  
Chief Executive  
Chief Finance Officer / Section 151 Officer

**Also present**

Councillor(s): C A Holley, S Pritchard

**Apologies for Absence**

Councillor(s): M C Child

---

### 139. Disclosures of Personal and Prejudicial Interests.

In accordance with the Code of Conduct adopted by the City and County of Swansea, the following interests were declared:

- 1) Councillor J A Raynor declared a Personal & Prejudicial Interest in Minute 154 "Local Authority Governor Appointments" and stated that she had dispensation from the Standards Committee to Stay, Speak but Not Vote on matters relating to the Appointment of Local Authority Governors;
- 2) Councillor M Thomas declared a Personal Interest in Minute 154 "Local Authority Governor Appointments";
- 3) Councillor J A Raynor declared a Personal Interest in Minute 155 & 157 "Sale of Surplus Land at Olchfa School";
- 4) Huw Evans declared a Personal & Prejudicial Interest in Minute 154 "Local Authority Governor Appointments" and withdrew from the Meeting prior to its consideration.

**140. Minutes.**

**Resolved** that the Minutes of the meeting(s) listed below be approved and signed as a correct record:

- 1) Cabinet held on 23 January 2020.

**141. Announcements of the Leader of the Council.**

The Leader of Council made no announcements.

**142. Public Question Time.**

A number of questions were asked by Members of the Public relating to the budget. The relevant Cabinet Member responded accordingly. No questions required a written response.

**143. Councillors' Question Time.**

A number of questions were asked by Councillor C A Holley relating to the budget. The relevant Cabinet Member responded accordingly. No questions required a written response.

**144. Pre-decision Scrutiny Feedback on the Annual Budget. (Verbal)**

Councillor C A Holley, presented the pre decision scrutiny feedback.

**145. Revenue and Capital Budget Monitoring 3rd Quarter 2019/2020. \***

***Call In Procedure - Subject to Pre-Decision Scrutiny:*** *This decision is exempt from the Authority's Call In Procedure as "the decision has been subject to Pre-Decision Scrutiny and there is no material change in relevant information / evidence".*

The Cabinet Member for Economy & Strategy submitted a report which outlined the financial monitoring of the 2019-2020 revenue and capital budgets, including the delivery of budget savings.

**Resolved** that:

- 1) The comments and variations in the report, and the actions in hand to address them be noted;
- 2) The substantial improvements to date be noted and Directors remaining plans to assure Cabinet that service budgets can be sustainably brought back into line for 2019-2020 and beyond continue and be implemented by 1 April 2020, and earlier still wherever possible;
- 3) No Officer may consider any material further spending commitments until those savings plans, as references in recommendation 2 of the report to address service overspending are fully assured and delivered.

**146. Medium Term Financial Planning 2021/22 – 2023/24. \***

***Call In Procedure - Subject to Pre-Decision Scrutiny:*** *This decision is exempt from the Authority's Call In Procedure as "the decision has been subject to Pre-Decision Scrutiny and there is no material change in relevant information / evidence".*

The Section 151 Officer submitted a report which set out the rationale and purpose of the Medium Term Financial Plan and detailed the major funding assumptions for the period and proposed a strategy to maintain a balanced budget.

**Resolved** that:

- 1) The Medium Term Financial Plan 2021-2022 to 2023-2024 be recommended to Council as the basis for future service financial planning.

**147. Revenue Budget 2020/2021. \***

***Call In Procedure - Subject to Pre-Decision Scrutiny:*** *This decision is exempt from the Authority's Call In Procedure as "the decision has been subject to Pre-Decision Scrutiny and there is no material change in relevant information / evidence".*

The Section 151 Officer submitted a report which set out the current position with regard to the Revenue Budget for 2020-2021. It detailed:

- Financial Monitoring 2019-2020;
- The Local Government Finance Settlement 2020-2021;
- Budget Forecast 2020-2021;
- Specific Saving Proposals;
- Outcome of Budget Consultation;
- Staffing Implications;
- Reserves and Contingency Fund Requirements;
- The Budget Requirement and Council Tax 2020-2021;
- Summary of funding proposals;
- Risks and uncertainties.

**Resolved** that:

- 1) The outcome of the formal consultation exercise be noted and, changes to the Budget Proposals in Appendix D of the report be agreed, together with the position regarding delegated budgets as set out in Sections 4.10 and 4.11 of the report;
- 2) The current Resource Gap identified in Section 4.5 of the report be noted and, in line with the potential actions identified in Sections 9 and 10 of the report agreed a course of action to achieve a balanced Revenue Budget for 2020-2021;
- 3) In addition to a review of current savings proposals Cabinet will need to:

- a) Review and Approve the Reserve Transfers recommended in the report;
  - b) Agree a level of Council Tax for 2020-2021 to be recommended to Council.
- 4) Subject to the changes identified and listed above, Cabinet recommends to Council for approval:
- a) A Revenue Budget for 2020-2021;
  - b) A Budget Requirement and Council Tax levy for 2020-2021.

**148. Capital Budget & Programme 2019/20- 2024/25. \***

***Call In Procedure - Subject to Pre-Decision Scrutiny:*** This decision is exempt from the Authority's Call In Procedure as "the decision has been subject to Pre-Decision Scrutiny and there is no material change in relevant information / evidence".

The Section 151 Officer submitted a report which proposed a revised Capital Budget for 2019-2020 and a Capital Budget for 2020-2021 to 2024-2025

**Resolved** that:

- 1) The revised Capital Budget for 2019-2020 and a Capital Budget for 2020-2021 – 2024-2025 as detailed in Appendices A, B, C, D, E and F of the report be approved.

**149. Housing Revenue Account (HRA) – Revenue Budget 2020/21. \***

***Call In Procedure - Subject to Pre-Decision Scrutiny:*** This decision is exempt from the Authority's Call In Procedure as "the decision has been subject to Pre-Decision Scrutiny and there is no material change in relevant information / evidence".

The Section 151 Officer submitted a report which proposed a Revenue Budget for 2020-2021 and a rent increase for properties within the Housing Revenue Account (HRA).

**Resolved** that the following budget proposals be recommended to Council for approval:

- 1) Rents be increased in line with the Welsh Government interim policy as detailed in Section 3 of the report;
- 2) Fees, charges and allowances be approved as outlined in Section 4 of the report;
- 3) The Revenue Budget Proposals as detailed in Section 4 of the report.

**150. Housing Revenue Account – Capital Budget and Programme 2019/20 – 2023/24. \***

***Call In Procedure - Subject to Pre-Decision Scrutiny:*** *This decision is exempt from the Authority's Call In Procedure as "the decision has been subject to Pre-Decision Scrutiny and there is no material change in relevant information / evidence".*

The Section 151 Officer submitted a report which proposed a revised Capital Budget for 2019-2020 and a Capital Budget for 2020-2021 – 2023-2024.

**Resolved** that the following be recommended to Council for approval:

- 1) The transfers between schemes and the revised budgets for schemes in 2019-2020 be approved;
- 2) The budget proposals for 2020-2021 – 2023-2024 be approved;
- 3) Where individual schemes as shown in Appendix B are programmed over the 4 year period described in the report, then these be committed and approved and their financial implications for funding over the 4 years also be approved.

**151. The Capital Strategy 2019/20 - 2024/25. \***

***Call In Procedure - Subject to Pre-Decision Scrutiny:*** *This decision is exempt from the Authority's Call In Procedure as "the decision has been subject to Pre-Decision Scrutiny and there is no material change in relevant information / evidence".*

The Section 151 Officer submitted a report which sought approval of the Capital Strategy which informs the 4 year Capital Programme.

**Resolved** that:

- 1) The Capital Strategy be approved.

**152. Gower Activity Centres Budget Proposal 2020/2021. \***

***Call In Procedure - Subject to Pre-Decision Scrutiny:*** *This decision is exempt from the Authority's Call In Procedure as "the decision has been subject to Pre-Decision Scrutiny and there is no material change in relevant information / evidence".*

The Cabinet Member for Children Services submitted a report which sought permission to consult on price increases for the Gower Activities Centres through a range of options for consideration for the future operating model of the Gower Activity Centres with a zero based budget in line with the budget proposal for 2020-2021.

**Resolved** that:

- 1) The proposals outlined be approved for consultation as below:

- 2) Proposal 1 - Remove ALL subsidies for Swansea Schools and for pupils on Free School Meals (FSM) and put in place a more commercial price based on current market rates, and open up the offer wider than just Swansea schools (Public Consultation);
- 3) Proposal 2 - A further staffing restructure to amalgamate posts and utilise seasonal / relief staff when required (Internal Consultation).

**153. Business Rates – Temporary Rate Relief Scheme (Wales) 2020/2021. \***

***Call In Procedure - Subject to Pre-Decision Scrutiny:*** This decision is exempt from the Authority's Call In Procedure as "the decision has been subject to Pre-Decision Scrutiny and there is no material change in relevant information / evidence".

The Section 151 Officer submitted a report which provided information and considered adoption of a new temporary High Street and retail Rates Relief Scheme, relating to Business Rates, which has been introduced by Welsh Government for the financial year 2020-2021.

**Resolved** that:

- 1) The details of the scheme in the report be noted;
- 2) The Rate Relief Scheme and the application process outlined in the report be adopted for 2020-2021.

**154. Local Authority Governor Appointments.**

The Local Authority Governors Appointment Group submitted a report, which sought approval of the nominations submitted to fill Local Authority (LA) Governor vacancies on School Governing Bodies.

**Resolved** that:

- 1) The following nominations recommended by the Director of Education in conjunction with the Cabinet Member for Education Improvement, Learning & Skills be approved:

1)	Brynhyfryd Primary School	Debbie Whyte
2)	Brynhyfryd Primary School	Cllr Mike White
3)	Newton Primary School	George Butterfield
4)	Penclawdd Primary School	Lynwen Tregembo
5)	Penllergaer Primary School	Alan Hussey
6)	Portmead Primary School	Paul Phillips
7)	Seaview Primary School	Cllr Cyril Anderson
8)	Ynystawe Primary School	Jenifer James
9)	YGG Bryniago	Elen Jones
10)	YGG Pontybrenin	Huw Evans
11)	Bishopston Comprehensive School	Joanne Meller

12)	Cefn Hengoed Comprehensive School	Sarah Cole
13)	Olchfa Comprehensive School	Cllr Mary Jones
14)	Penyrheol Comprehensive School	Cllr Kelly Roberts
15)	YG Bryntawe	Parch. Eirian Wyn

**155. Sale of Surplus Land at Olchfa School.**

The Cabinet Member for Delivery & Performance submitted a report which sought consent to dispose of surplus land at Olchfa School, at best consideration, for a sum in excess of delegated authority limits.

**Resolved** that:

- 1) The recommendations of the Council's appointed land sales Agents be noted and the disposal of the land to Bidder 2 be approved;
- 2) Authority be delegated to the Director of Place in conjunction with the Cabinet Member for Delivery and Performance to negotiate the final Heads of Terms and to take all necessary actions to finalise the disposal;
- 3) Authority be delegated to the Chief Legal Officer to enter into any documentation necessary to complete the transaction.

**156. Exclusion of the Public.**

Cabinet were requested to exclude the public from the meeting during consideration of the item(s) of business identified in the recommendations to the report(s) on the grounds that it / they involve the likely disclosure of exempt information as set out in the exclusion paragraph of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) (Wales) Order 2007 relevant to the items of business set out in the report(s).

Cabinet considered the Public Interest Test in deciding whether to exclude the public from the meeting for the item of business where the Public Interest Test was relevant as set out in the report.

**Resolved** that the public be excluded for the following item(s) of business.

**(Closed Session)**

**157. Sale of Surplus Land at Olchfa School.**

The Cabinet Member for Delivery & Performance presented a report which provided additional background information, relevant to the Proposed "Sale of Surplus Education Land at Olchfa School" Report.

**Resolved** that the recommendations as detailed in the report be approved.

Minutes of the Cabinet (20.02.2020)  
Cont'd

The meeting ended at 11.25 am

**Chair**

<b>Call In Procedure – Relevant Dates</b>	
Minutes Published:	<b>20 February 2020</b>
Call In Period Expires (3 Clear Working Days after Publication):	23.59 on 25 February 2020
Decision Comes into force:	26 February 2020